

# **BOARD OF SUPERVISORS**

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: March 16, 2022  
TO: Madison County Board of Supervisors  
FROM: EMA Office  
RE: Request of Approval  
2022 MCDEMA Business Meeting

We are seeking approval for travel and expenses for Albert Jones and Jennifer Knight for the 2022 MCDEMA Business in Choctaw, MS. The dates of the conference are May 25-26, 2022.

Attached is the registration information for the conference.

MCDEMA'S MOTTO: 'NUM QUAMNOM PARATUS' NEVER UNPREPARED



**MCDEMA 2022 Annual Business Meeting**  
**May 25-26, 2022**  
**Pearl River Resort**  
**Golden Moon Casino - Choctaw, MS**

The Mississippi Civil Defense Emergency Management Association will hold its 2022 Annual Business Meeting May 26, 2022 at Pearl River Resort - Golden Moon Casino in Choctaw, Mississippi.

This year's Annual Business Meeting will begin on Wednesday and conclude on Thursday. This will include General Membership Meeting with elections for MCDEMA officers and board members. **At least twenty-five (25%) percent (approximately 75) of the active members must be present at an Annual business meeting to constitute a quorum for transacting Association business.**

The Conference Committee has secured a favorable sleeping room rate of \$59.00 per night, plus applicable taxes. There is **NO** resort fee. **Individuals must make their own reservations by calling the Pearl River Resort Reservations Department at 1-866-44-PEARL.** Attendees are to identify themselves with the **group code S5MCD22** in order to receive the applicable room rate. **It is very important that each individual gives the agent the correct group code.**

Cashier check, valid credit cards or money orders are acceptable. No cancellations or name changes will be accepted less than twenty-four (24) hours prior to arrival. Any cancellation received less than twenty-four (24) hours prior to arrival or no-shows will be charged one (1) night room charge including tax as penalty. Please be aware that anyone checking into a room must be at least 21 years of age.

**RESERVATION CUT-OFF**

**MCDEMA encourages everyone to make reservations as soon as possible. All reservations must be received at Hotel by close of business on Tuesday, May 3, 2022. Reservations made after room block is fulfilled (75 rooms only), and/or after the cut-off date, will be accommodated at the current rack rate, subject to availability.**

**CHECK-IN AND CHECK-OUT TIME**

Check-in time is 4:00 PM and check-out time is 11:00 AM.

**GUEST ROOM INCIDENTAL DEPOSIT**

A \$75.00 incidental deposit is required at time of check-in for all guest rooms. This may be only accepted in the form of a credit or debit card. **NO CASH will be ACCEPTED.**

**PAYMENT METHOD**

Credit Card - Each Attendee will be responsible for their own hotel charges and will present their credit card at the time of check-in. If they are tax exempt, they must present a personal or state issued credit card with their name present and their letter of tax exemption or their check from the government entity that is paying for their stay and that entity's letter of tax exemption to the Hotel at the time of check-in.

\*\*\* Hotel Reserves the right to pre-authorize charges before guest's arrival.

If you have any questions concerning the MCDEMA 2022 Annual Business Meeting please contact:

MCDEMA President Raven James  
Mobile: 601-716-5919

Cindy Galey MCDEMA Secretary-Treasurer  
[mcdemasecretary@gmail.com](mailto:mcdemasecretary@gmail.com)  
Cell: 601-695-4078

**Conference Co-Chairs:**

**Paul G. Sheffield**  
Office: 601-649-3535  
Mobile: 601-319-9911  
**John Albert Evans**  
Office: 228-255-0942  
Cell: 228-493-7813

**MCDEMA 2022 Annual Business Meeting  
And Meal Registration Form**

May 25-26, 2022

Pearl River Resort - Golden Moon Casino  
Choctaw, Mississippi

NAME: Albert Jones III

AGENCY: Madison Co. EMA

OFFICE PHONE: 601-859-4188 CELL PHONE: 601-769-257-1352

Email: albert.jones@madison-co.com

**YOU MUST REGISTER FOR MEETING AND MEALS TO GET ACCURATE COUNT!**

Yes, I will attend MCDEMA Annual Business Meeting **No charge**

Yes, I will be in attendance to eat Dinner Meal **No charge**

Yes, I will be in attendance to eat Breakfast Meal ..... **No charge**

You must email your registration form by March 25, 2022 to: Cindy Galey  
MCDEMA Secretary-Treasurer at: [mcdemasecretary@gmail.com](mailto:mcdemasecretary@gmail.com)



3/21/2022

Signature

Date

I have dietary restrictions or food allergies and my meals at the conference should be:  
Gluten-free \_\_\_\_\_ No Red Meat  \_\_\_\_\_ Vegan \_\_\_\_\_

Please notify Cindy Galey at 601-695-4078 or e-mail [mcdemasecretary@gmail.com](mailto:mcdemasecretary@gmail.com) by May 1, 2022 of any special needs you may have under ADA to take full advantage of meeting offerings.



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Mobile: 601-716-5919

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**MCDEMA 2022 Annual Business Meeting  
And Meal Registration Form**

May 25-26, 2022

Pearl River Resort - Golden Moon Casino  
Choctaw, Mississippi

NAME: Jennifer Knight

AGENCY: Madison Co. EMA

OFFICE PHONE: 601-859-4188 CELL PHONE: 601-259-2260

Email: jennifer.knight@madison-co.com

**YOU MUST REGISTER FOR MEETING AND MEALS TO GET ACCURATE COUNT!**

Yes, I will attend MCDEMA Annual Business Meeting **No charge**

Yes, I will be in attendance to eat Dinner Meal **No charge**

Yes, I will be in attendance to eat Breakfast Meal ..... **No charge**

You must email your registration form by March 25, 2022 to: Cindy Galey  
MCDEMA Secretary-Treasurer at: [mcdemasecretary@gmail.com](mailto:mcdemasecretary@gmail.com)

Signature J. Knight

Date 3/4/2022

I have dietary restrictions or food allergies and my meals at the conference should be:  
Gluten-free \_\_\_\_\_ No Red Meat \_\_\_\_\_ Vegan \_\_\_\_\_

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